



Western Australian Primary Principals' Association Minutes of Annual General Meeting – 10 November 2025

Attendance: As per the attendance register, 45 members signed in.

1. Opening

The President (Niel Smith) opened the meeting at 4:02pm and welcomed attendees. A quorum was confirmed.

2. Proxies

Proxies were received and accepted (as per register).

3. Apologies

No apologies noted.

4. Resolutions

Resolution 1: Confirm minutes of the previous Annual General Meeting

'The minutes of the Annual General Meeting held 4 November 2024 are confirmed as a true and correct record of that meeting.'

Moved: Ray Boyd

Seconded: Di Miller (attended meeting in 2024)

Proxies counted: For - 210

All voted in favour: Carried unanimously

Resolution 2: Receive Annual Report

'The Annual Report for the financial year ended 30 June 2025 (which includes the disclosure of material personal interests as required under section 42(2) of the Associations Incorporation Act 2015) is adopted.'

Moved: Jade Aim

Seconded: Katie Andrew

Proxies counted: For - 210

All voted in favour: Carried unanimously

Resolution 3: Receive Financial Report

'The Financial Report for the year ended 30 June 2025 is adopted.'

Niel Smith, President addressed the motion, advised the full report is in the Annual Report and if any questions to speak with General Manager.

Moved: Lisa Wade

Seconded: Craig Mainard

Proxies counted: For - 210

All voted in favour: Carried unanimously

Resolution 4: Receive Auditor's Report

'The Auditor's Report for the year ended 30 June 2025 is adopted.'

Moved: Ray Boyd

Seconded: Kristy Harrison

Proxies counted: For - 210

All voted in favour: Carried unanimously

Resolution 5: Amendment of the Association's Constitution

'The Constitution of the Western Australian Primary Principals' Association (INC.) submitted to the meeting and marked "Attachment A" is approved and adopted.'

Moved: Trevor Phoebe

Seconded: Di Miller

Proxies counted: For - 210

All voted in favour: Carried unanimously

Resolution 6: Appointment of Life Member

'The Board's recommendation of the Life Member(s) declared at the Annual General Meeting is adopted.'

Life Members are elected by the Board. Under rule 9(3)(b) of the Constitution, the Board nominates, considers and elects members who are worthy of special recognition because of their long and valuable service to the Association and education.

Niel Smith announced that Steve Delfs has been awarded Life Membership as a result of the 2025 election. Niel congratulated Steve and thanked him for his service and advised that he would be formally awarded life membership at the Awards Sundowner that afternoon, after the Annual General Meeting.

Moved: Ross Tamlin

Seconded: Jenny Hirsch

Proxies counted: For - 210

All voted in favour: Carried unanimously

Niel Smith advised that there had been no additional motions proposed for consideration by the members in accordance with rule 54 of the Constitution, so that the official business of the meeting is now over.

5. General Business

President opened the floor for any general business.

No general business was raised.

6. Close

The President closed the meeting at 4:13pm.

Signed as a true and accurate record of proceedings.



Niel Smith
PRESIDENT

25 November 2025

Date